

Palm CAC - January Meeting Notes

Date: January 27, 2025

Start Time: 4:05 PM / End Time: 5:04

Location: Library

Attendance: Rhoda Coleman, T.A. Vasquez, Alyssa Ybarra, Angie Huerta, Anna Rodriguez, Myrna Meza,

Agenda Items

Welcome & Call to Order

- T.A. Vasquez called the meeting to order at 4:05 PM.
- The group shared updates from the holiday break.

Approval of Minutes

- T.A. Vasquez will locate December's meeting minutes.
- December and January minutes will be reviewed and approved at the February meeting.

Citizen Communication - none

General Population & General Education Ombudsman Contacts

- **Presenter:** Rhoda Coleman
- Shared information about General Population and General Education Ombudsman contacts:
 - **Beverly Reeves**
 - **Regina Earls**
- Reviewed the CAC mission statement and discussed in-person offerings.
- Principal Coffees or CAC meetings were considered additional communication opportunities.
- **T.A. Vasquez asked for an overview of how parents can voice concerns to schools:**
 - **Process:** Parent Support Specialist (PSS) → Principal → Superintendent
 - Coleman noted that Beverly Reeves has a template for communication.

- There is one designated contact person for the **General Population** and another for **SPED**.

Refugee & Immigrant Services

- **Presenter:** Rhoda Coleman
 - **Superintendent Matias** sent an email encouraging outreach to the community about current concerns. [A message from Superintendent Segura on immigration and student support \(en español\) | Austin ISD](#)
 - **AISD has provided a FAQ on the district website** regarding immigration-related questions: <https://www.austinisd.org/refugee-immigrant-services/resources>
 - No one within the district will ask about a student's immigration status.
 - **New Update:**
 - On **January 21, 2025**, the **Department of Homeland Security (DHS)** issued a directive rescinding a previous guideline, removing the limitation on DHS conducting law enforcement activities in certain locations.
 - **Austin ISD is currently assessing the impact of this policy change.**
 - **Myrna asked about the process for reporting concerns.**
 - The district uses the "**Let's Talk**" platform to report issues/concerns.
 - General concern was expressed about its effectiveness, but it remains the required platform. (The general population and district staff use the same line)
 - **Key Compliance Notes:**
 - Staff are government employees and have restrictions on what they can and cannot do.
 - Information about certain topics can be placed on a **general area table** but **cannot be directly distributed**.
 - Teachers should be **cautious** when discussing certain topics in class.
 - Printing materials related to these topics at school is **not permitted**.
 - Outside agencies **may** provide materials for distribution.
 - Information coming directly from the district **is allowed**.
 - **Discussion on Detainment Procedures:**
 - Reviewed what happens if a parent or guardian is detained.
 - Discussed protocols for ensuring children are picked up safely.
 - A message will be sent to parents to update their contact information
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Tabled Agenda Items for Next Meeting

(The following items were not discussed due to time constraints and will be addressed in February.)

- **Review Campus TAPR**
 - **Suggested Activities:**
 - Discuss School Report Card
 - Campus Budget (BTO)
 - **Other CAC Business**
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Upcoming Events

- **Dinner with Dads**
 - **February Book Fair**
 - **Lion King Musical**
 - **Morning Assemblies**
 - **Staffing/Personnel Updates**
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Adjournment

- The meeting ran long, and discussions extended past the planned time.
- **The meeting adjourned at 5:03 PM.**