

November 18, 2024

Palm Elementary - November Minutes

Meeting begins 4:15 PM

Introductions:

Emily Cunningham	Staff - Special Education
Demi Garrison	Staff - Special Education
Rhoda Coleman	Principal
Dr. Laura Chris Green	Community Representative
TA Vasquez	Co-Chair Grandchild - Student
Alyssa Ybarra	Niece - Student
Myrna Y. Meza	Business Representative
Anna Rodriguez	Staff - Counselor
Megan Kelley	Co-Chair

Approval of the Minutes:

Move to Approve A. Ybarra
2nd by Meza

Training Presentation: Member Roles and Responsibilities

- Minimum of 6 parents & 6 staff members
 - Agree to service the group as is today
- Elect a Secretary

Citizens Communication

- None at this time

Staffing Updates

- Interviewing for the Attendance Clerk and Parent Support Specialist
- Hiring for Bilingual Special Education ECSE Position
 - Current Sub: Ms. O'Dea
- Hiring for Special Education Teacher
 - Current Sub: Mr. Chris

November 18, 2024

Review Parent Compact

- Title 1 school
 - Receive federal funding and amount is based upon low Socioeconomic numbers
 - People whose income does not meet a specific threshold
 - Schools with a certain number of students who meet this criteria fall under this category
 - Funds can be used for Instruction, Training, Specific Teaching Materials
 - Required:
 - Title 1 Night
 - Parent Compact
 - Teacher training
- Parent Compact
 - Parent agrees to send child to school on time each day
 - PreK 3 is school and schedules must be followed
 - Parents agree to send their child prepared and ready to learn
 - Student has received enough food, enough sleep
 - Not necessarily homework complete
 - Encourage students to read at home
 - Participation in decisions for their child's education
 - Supporting school to maintain discipline
 - Supporting classroom teacher **and/or school activities** by volunteering if work schedule permits
- Student Agreement
 - Responsible for attending school and being on time
 - Completing and returning homework assignments in a timely manner
 - Following the school rules and be responsible for my behavior
 - Advocating for oneself
 - **Add something about being kind**
 - Reading every day
- Teacher Agreement
 - Provide instruction to motivate and encourage students
 - Provide homework assignments for students
 - Provide a positive and safe environment
 - Keeping students and parents informed of student progress on a regular basis
 - Communicating with parents via parent conferences as needed
 - Being available for parents to contact when not teaching classes
 - **Combine the communication bullets**

Review CIP Goals

[View guidelines on Austin ISD website here.](#)

Campus Improvement Plan is supportive of the objectives of the district's Strategic Plan.

The Campus Improvement Plan:

November 18, 2024

- assesses the academic achievement of all students
- sets the campus performance objectives
- identifies how campus goals will be met
- determines the resources and identifies the staff needed to implement the plan
- sets time lines for reaching the goals
- measures progress
- provides for a program to encourage parental involvement
- includes goals and methods for violence prevention and intervention on campus

Data for Palm:

62.7% of teachers have over 5 years of experience.

52% of student population is an ELL (English Language Learner).

Non-white students have higher absence rate than white students, even when comparing percentage of population.

Prioritized Problem Statements

- Majority of students (K-5) reading below the 60th percentile
- Students receiving Special Education services demonstrate significantly lower performance in Reading and Math.

48% of 4th grade students did not pass Math STAAR.

Attendance is down from previous year.

- PSS and Attendance Specialist works with court for truancy to aim for the goal of getting students here.
 - *Opinion:* PSS should work positively with parents to build rapport, not take to court.
 - PSS does offer support to parents before steps for truancy were taken.

Goals:

1. Student Well-Being & Achievement
 - a. By May 2025, 50% of all 3rd-grade students will achieve the MEETS standard on the STAAR Mathematics Assessment.
 - i. Strategy 1: Improve quality and rigor of Tier 1 instruction in math through a focus on increasing student engagement
 - ii. Strategy 2: Teachers will meet weekly in PLCs to review common assessments and exit tickets, using data to inform and refine Tier 1 instruction.
 - iii. Strategy 3: Students scoring significantly below grade level in Math will participate in ongoing interventions as well as have access to grade level content and/or after school tutoring.
 - Bridges for Tier 3

November 18, 2024

- Estar for 3-5th Tier 2
- TEMI for K-2nd Tier 2
- Tutorials have not begun yet but will be opening up to staff soon.
- *Comment: How to show parents how to engage and exercise their student's mind with Math*
- *Comment: Every elementary school has an intervention block. Palm has a 45 minute block when teachers can provide MTSS intervention for 20 minute rotation.*

Austin ISD Calendar

- No school on November 1st
- Election Day (November 5th) is Professional Development
 - 2 hours of civic leave for staff
- November 25-29 is Fall Break
- Upcoming Dates:
 - Family Thanksgiving Lunch
 - Turkey Trot - track is not safe to have large amount of people in the evening so we will not have Turkey Trot this year

Table To Next Time:

CIP Goals 2 and 3

Meeting adjourned 5:09